

Kamdhenu University



INFORMATION BOOKLET FOR POSTGRADUATE PROGRAMME

For Academic Year: 2018-2019

INDEX

Sr. No.	Description	Page No.
1	List of Postgraduate Programmes	1
2	Contact Numbers	1
3	Eligibility for Admission and Master Degree Programme	1
4	Seat Matrix	2
5	Weightage to the Sports Men / Women	3
6	Admission Procedure	4
7	Reservation of Seats	4
8	Fee Structure	6
9	Fee refund policy	8
10	Anti-Ragging	9
11	Harassment to Girl/Woman Students	9
12	Reporting at Institute/College level	9
13	Disclaimer	10
14	General Instructions	10-11

1. LIST OF POSTGRADUATE PROGRAMMES

The residential postgraduate programmes offered by Kamdhenu University at the respective Institutes/Colleges are as given below.

Sr. No.	Degree	Duration	Name of Institute/College
1	M.V.Sc.	2 Years (4 Semesters)	Postgraduate Institute of Veterinary Education and Research, Himmatnagar
2	M. Tech.	2 Years (4 Semesters)	1) Postgraduate Institute of Dairy Education and Research, College of Dairy Science, Amreli 2) Mansinhbhai Institute of Dairy & Food Technology, Mehsana (Provisionally affiliated)
3	M. F. Sc. (Fisheries Science)	2 Years (4 Semesters)	Postgraduate Institute of Fisheries Education and Research, Himmatnagar

Note : The medium of instruction and examination shall be English.

2. CONTACT NUMBERS

Sr. No.	Designation	Phone No. & E-mail Address
1	Dean, PG Studies	079-232-20714 dr@ku-guj.com
2	Registrar	079-232-20713 registrar@ku-guj.com
3	Principal, PGIVER	75730 35122 pgiver@ku-guj.com
4	Dean, Fisheries Science Faculty	8999733660 dean.fish@ku-guj.com
5	Dean, Dairy Science Faculty, CDS, Amreli	98795 27043 dean.dairy@ku-guj.com
6	Principal, Mansinhbhai Institute of Dairy & Food Technology, Mehsana (Affiliated)	02762-253201 dharmendrashukla@midft.com

3. ELIGIBILITY FOR ADMISSION AND MASTER DEGREE PROGRAMME

A candidate for admission to the Masters degree programmes should have minimum requirement of marks at the bachelor degree level as under.

Sr. No.	Percent/Grade Point obtained in Qualifying Exam		Percent / O.G.P.A (Out of)
	General	SC/ST/SEBC */PC/ **Sponsored Candidates	
1.	60 %	55 %	Traditional System out of 100 %
2.	6.00	5.5	10 Point

* Non-creamy layer certificate as per Rule No. 6 for Gujarat domicile is required.

** Government sponsored Candidates with at least 3 years' experience.

Master Degree Programme of Two Years (4 Semester) duration

No	Degree	Eligibility Qualifications	Subjects offered
1.	M.V.Sc.	5 Years Bachelor's degree in Veterinary Science and Animal Husbandry	<ol style="list-style-type: none"> 1. Animal Reproduction, Gynaecology & Obstetrics 2. Livestock Production & Management 3. Animal Nutrition 4. Animal Genetics & Breeding 5. Veterinary Clinical Medicine, Ethics and Jurisprudence 6. Veterinary Surgery and Radiology 7. Veterinary Microbiology 8. Veterinary and Animal Husbandry Extension
2.	M.Tech.	4 Years Bachelor's degree in Dairy Technology	<ol style="list-style-type: none"> 1. Dairy Technology 2. Dairy Microbiology 3. Dairy Chemistry 4. Dairy Engineering
3.	M. F.Sc. (Aquaculture)	4 Years Bachelor's degree in Fisheries Science	<ol style="list-style-type: none"> 1. Aquaculture

4. SEAT MATRIX

The following shall be the subjects of studies with intake capacity for Kamdhenu University.

Subject		Master
		Free seats
A. VETERINARY		
1	Livestock Production and Management	02
2	Animal Genetics and Breeding	02
3	Animal Reproduction Gynaecology and Obstetrics	03
4	Animal Nutrition	02
5	Veterinary Clinical Medicine, Ethics and Jurisprudence	02
6	Veterinary Surgery and Radiology	02
7	Veterinary Microbiology	02
8	Veterinary and Animal Husbandry Extension	01
SUB TOTAL		16

B. DAIRY		
1	Dairy Technology	03
2	Dairy Microbiology	03
3	Dairy Chemistry	03
4	Dairy Engineering	01
	SUB TOTAL	10
C. FISHERIES		
1	Aquaculture	05
	SUB TOTAL	05

D. DAIRY		Master	
**Mansinhbhai Institute of Dairy and Food Technology (MIDFT), Mehsana Provisionally Affiliated Institute of KU		Free	Management Quota
1	Dairy Technology	02	01
2	Dairy Microbiology	03	00
3	Dairy Chemistry	02	01
4.	Dairy Engineering	02	01
	SUB TOTAL	9	3
	GRAND TOTAL	40	3
	TOTAL	43	

5. WEIGHTAGE TO THE SPORTS MEN / WOMEN

Sr. No.	Level of Participation	Weightage
1.	Participation at the International Level	7 %
2.	Participation at the National Level/ All India Inter- University Level	1% for participation
	(a) Secured 1 st position	5 %
	(b) Secured 2 nd position	3 %
	(c) Secured 3 rd position	2 %
	(d) Only Participation	1 %
3.	Participation at the State Level	
	(a) Secured 1 st position	1 %
	(b) Secured 2 nd position	0.5 %

Note: The benefit of the highest level of the above weightage shall be given to the student only once during his/her academic career in Kamdhenu university.

6. ADMISSION PROCEDURE

Applications received for Postgraduate Programmes (Master) shall be scrutinized by the Committee. List of eligible candidates for entrance test will be displayed on website www.ku-guj.org. **The eligible applicant must appear in entrance test. The basis of selection of candidate for the admission shall be the merit. The merit list shall be prepared by giving 50:50 weightage to the marks of OGPA (percentage marks) of the last degree and common entrance test examination. Management Quota seats will be filled up from declared merit list only.**

The admission of the Candidates will be decided by the admission committee based on the seats available in each subject. The decision of admission committee shall be final. Admission shall be given at the beginning of odd semester only, subject to the intake capacity and other infrastructure facilities of respective Institute.

7. RESERVATION OF SEATS

A) General Conditions regarding Reservation

A candidate availing benefit of seats earmarked for the categories shall be required to produce the certificate of his belonging to a particular group i.e. ST/SC/SEBC etc., from competent authority of Gujarat State. The candidates belonging to SEBC should produce the certificate showing that he/she does not belong to creamy layer person or section, issued by the competent authority of the Gujarat State **(As per the resolution No. S.Sh.P./122015/455246/A, dated : 26/04/2016 of Department of Social Justice and Empowerment Government of Gujarat)** otherwise he/she will not be considered against reserved seats for SEBC category.

B) Reservation for SC/ST/SEBC Candidates

Sr. No	Category	Percentage of reservation (%)	Remarks
1	Candidates belonging to Scheduled Caste (SC)	07	Subject to condition that those who are able to secure admission on merit in general quota shall not however be counted against the seats reserved for them.
2	Candidates belonging to Scheduled Tribes (ST)	15	
3	Candidates belonging to communities covered under Socially and Educationally Backward Communities (SEBC)	27	
4	For disabled (Physical Challenged Candidate) (PC)	05	Seat is adjustable within the respective category

Those candidates who are able to secure admission on general merit shall not, however, be counted against the seat reserved for them.

If the need arises on account of vacant seats due to less number of applications in one group and shortage of seats due to more number of applications of eligible candidates in the other group, reciprocal adjustment in the above specified SC (7 %) and ST (15 %) seats between the two groups will be made.

If applications from backward class candidates are more than the reserved seats earmarked for them as above, admission will be given to them strictly on *inter se* merit within each of the only two groups.

The admission of a student of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued by the authority empowered by the State Government in this behalf. In case, the caste certificate is found invalid on verification, he/she shall not have right to claim his/her admission on reserved seat and if he/she has been already granted admission, such admission shall be cancelled at any point of time.

C) Reservation for Disabled (Physically Challenged) Candidates

Five percent seats, reserved for the disabled (physically Challenged) candidates are of Gujarat State which adjustable within the respective category and Subject to the following conditions:

- (1) A candidate, having locomotors disability of one leg and partial arm, shall be eligible to apply for admission to a course, subject to the submission of a certificate to that effect from the Civil Surgeon / Medical Superintendent of the Government Hospital based on the opinion of the concerned specialist, that the locomotors disabled candidate is in a position to undertake the course and perform the functions of the concerned field. The admissions will be on the basis of *inter se* merit only
- (2) Disabled (physically Challenged) candidate shall have to fulfill the academic and minimum requirements of marks at the qualifying examination of his/her category as per regulation.

Candidates shall not be admitted to Post Graduate Programme, if they suffer any one or more disabilities of more than 50% in physical fitness as listed below :-

- (a) Disability of total body including disability of chest / spine (50% or more)
- (b) Disability of lower limb (50% or more)
- (c) Disability of upper limb.
- (d) Visually handicapped candidates and those with hearing disability.
- (e) Candidates with progressive diseases like myopathies, etc.
- (f) Disabilities which otherwise would interfere in the performance of the duties of a veterinarian.

D) Management Quota will be filled up subject to following conditions

- a. The candidates admitted under management quota seats where seats on self finance are available, shall have to pay regular fees plus additional fees as may be prescribed by the University from time to time.
- b. The candidate seeking admission on management quota seat shall have to pay fees of first semester of Management quota seat at the time of admission.
- c. The candidates on management quota seats will be selected for admission strictly on merit basis. The merit list shall be prepared by giving 50:50 weightage to the marks of OGPA (percentage marks) of the last degree and common entrance test examination.

8. FEES STRUCTURE

(A) The Fees payable by each student admitted to the Postgraduate studies shall be as under.

No	PARTICULAR	Fees For Boys (Rs.)	Fees For Girls (Rs.)
1.	Fees / Deposits to be paid at the time of first registration		
	Caution Money (Refundable)	1500	1500
	Hostel Deposit (Refundable) for resident students	1500	1500
	Mess Deposit (to be adjusted in the food bills of the last month of the academic year)	1500	1500
	Identity Card	50	50
	Test fee for thesemia	150	150
	TOTAL	4700	4700
2.	Fees to be paid annually, in the beginning of odd semester by all students		
	Magazine	100	100
	Student aid fund	100	100
	General Amenity	300	300
	University Medical Exam.	100	100
	TOTAL	600	600
3.	Semester Fees to be paid at the beginning of each semester		
	Registration Fee	1000	1000
	Tuition Fees	5000	* --
	Library Fee	500	500
	Fees for Sports	200	200
	Fees for Examination	1000	1000
	Fees for Cultural Activities	200	200
	Laboratory	2000	2000

	Evaluation Report Fee	200	200
	Transcript Fee (only in Final Semester)	200	200
	Fees for Hostel Room	2000	* --
	TOTAL	12300	5300
4.	Electricity charges (to be adjusted in the electricity consumption bill of the hostel as determined by the Rector).	2000	2000
	TOTAL	2000	2000
5. For Summer session (to be paid only by those who have to attend the summer session)			
	(I) Tuition fees including Laboratory fees	5000	--
	(II) Hostel Room Fees	2000	--
	TOTAL	7000	--
6. Other fees			
	a. Eligibility Certificate	100	100
	b. Provisional Degree / Passing Certificate	100	100
	c. Transcript	200	200
	d. Migration Certificate	200	200
	e. Duplicate Migration Certificate	1000	1000
	f. Degree Certificate - Presentia	500	500
	- Absentia	1000	1000
	g. Duplicate Degree Certificate	2000	2000
	h. Re-registration	2000	2000
	i. Duplicate Mark sheet/Transcript	1000	1000
	j. Re-checking/Verification of Grade	200	200

Note : * Girl students having Citizenship of India are exempted from Tuition & Hostel fees in all faculties.

- Caution money and deposits may be refunded by the Principal on demand by the student within one year of leaving / completion of the study.
- Each student is expected to become a member of Alumni Association, Co-operative Society or store, if any.
- If a student admitted on management quota seat fails or his/her semester extends beyond stipulated duration, normal fees shall be charged.

(B) Fees structure for Mansinhbhai Institute of Dairy and Food Technology (MIDFT) payable by each student admitted to the Postgraduate studies shall be as under

No	PARTICULAR	Fees in Rs.
A. Fees and Deposits for all new students to be paid once at the time of registration		
	Caution Money deposit	2000
	Identity Card	100
	Test fee for thalassemia	500
	TOTAL	2600
B. Fees to be paid annually, in the beginning of odd semester by all students		
	Uni. Medical Exam.	200
	Magazine fee	500
	Student aid fund	100
	General Amenities	1500
	TOTAL	2300

C. Semester Fees to be paid at the beginning of each semester		
	Registration Fee	500
	Tuition Fees	40000
	Library Fee	1000
	Examination fee	500
	Gymkhana Fee	200
	Cultural Activities Fee	700
	Laboratory Fee	2000
	Evaluation Report Fee	200
	TOTAL	45100
	TOTAL A + B + C (Total fees to be paid during admission)	50000

D.	Management quota Fee + Normal Fee	100000
E.	Hostel Fees & Deposits	
	Hostel fee (per semester)	4000
	Hostel deposit	2000
	Mess deposit	5000
	Electronic charges	4000
	TOTAL E	15000

F. Other fees		
a.	Eligibility Certificate	100
b.	Provisional Degree / Passing Certificate	100
c.	Transcript	200
d.	Migration Certificate	200
e.	Duplicate Migration Certificate	1000
f.	Degree Certificate - Presentia - Absentia	500 1000
g.	Duplicate Degree Certificate	2000
h.	Re-registration	2000
i.	Duplicate Mark sheet/Transcript	1000
j.	Re-checking/Verification of Grade	200

Fee Refund policy

1)	If candidate has got admission on management quota seat of affiliated college/ polytechnic/ institute of Kamdhenu University and in case he /she gets admission on free seat, the fees paid by the candidate shall be refunded after deducting Rs.1000/- processing charge.
2)	If candidate has got admission on free seat of affiliated colleges/ polytechnic/ institute of Kamdhenu University, gets admission on free seat of constituent college/polytechnic/ institute the fees paid by the candidate shall be refunded after deducting Rs.500/- processing charge.
3)	If the candidate has got admission on free/management quota seat of any constituent/affiliated college / polytechnic /institute and gets admission in any college /polytechnic /institute of State Agricultural Universities of Gujarat or any other Universities/ Educational institute, the fees paid by the candidate shall be refunded after deducting Rs.500/- processing charge for free seats and Rs 1000/- for management quota seat as processing charges.
4)	If student desires to cancel his/her admission, fees paid by him/her shall not be refunded after 30 days of declaration of closure of admission process by the University.
5)	Provisionally admitted candidate shall have to report at the Polytechnic/College/Institute on the date fixed by the University failing which admission will stand cancelled.

9. ANTI-RAGGING

Students found involved in ragging or in any other misconduct, or on a verified report received from the affected student(s), the Dean(PG)/Principal of the college/institute, shall immediately expel the concerned student(s) against whom the report is received from Hostel/College/institute, for the current semester and the Dean shall further constitute a committee to probe and conduct enquiry into the matter and based on the report from the committee, shall pass the final orders on merit of the case within three working days.

10. HARASSMENT TO GIRLS / WOMEN

A woman complaint mechanism cell is established for protection against harassment to girl / woman students in Kamdhenu University. Anyone found guilty will be punished accordingly.

11. REPORTING AT INSTITUTE/ COLLEGE LEVEL

- A candidate selected for admission shall report to the Dean/Principal of the concerned Institute / College of Kamdhenu University on the date specified for the purpose of first registration.
- The First registration shall include following:
 - (1) Payment of fees at the time of counseling
 - (2) Submission of original documents at respective college/ Institute
 - (3) Migration Certificate (candidates other than Kamdhenu University of Gujarat)
 - (4) Orientation
 - (5) Registration for courses
 - (6) Submission of the course card within ten days failing which admission shall be treated as cancelled
- The admission of the candidates who fail to report on the specified date shall be treated as cancelled and the vacant seat will be allotted to the next candidate on the waiting list.
- A candidate who is not in a position to report on the specified date due to unavoidable circumstances may register by paying fee through post or by a messenger on or before the date specified for registration.
- A fresh postgraduate student if joins service before submitting the thesis /project work, his/her registration shall automatically be cancelled.
- A student enrolled in the university shall be given a registration number which shall have to be used along with his/her name in all the documents and correspondence pertaining to him/her with the University.
- An Identity Card shall be issued to each registered student on completion of the first registration. The student shall carry it with him/her at all times and show the same when asked for. In case the Identity Card is lost, a new card shall be issued to him / her on payment of prescribed fee.

12. DISCLAIMER

The statements made in this prospectus and all other information contained herein is believed to be correct at the time of publication. However, the University reserves the right to make, at any time without notice, changes in the regulations, conditions governing the conduct of student, requirements for degree, fees and any other information or changes in statement rules contained in the prospectus. No responsibility will be accepted by the University for hardship or expenses encountered by students or any other person for such changes, additions, omission or errors, no matter how they are caused.

13. GENERAL INSTRUCTIONS TO THE CANDIDATES FOR POSTGRADUATE STUDIES

A candidate is expected to read and study the prospectus and the application form carefully.

1. All entries in the application form must be made legible by the candidate himself. Incomplete application will not be considered.
2. Attested Photostat copies of the below mentioned documents should be attached with the application form.
 - (i) SSC and HSC mark sheet and certificate
 - (ii) School leaving certificate
 - (iii) Mark sheets of all the semesters / years of Bachelor degree
 - (iv) Transcript
 - (v) Provisional Passing Certificate
 - (vi) Degree Certificate / Provisional Degree Certificate
 - (vii) Caste Certificate in case of SC/ST and SEBC candidate of Gujarat State from competent authority of the Gujarat State. The candidate belonging to SEBC should produce the certificate showing that he/she does not belong to creamy layer persons/ sections issued by the competent authority as per the resolution No. S.Sh.P./122015/455246/A, Dt. 26/04/2016 of Department of Social Justice and Empowerment Government of Gujarat otherwise he/she will not be considered against SEBC category.
 - (viii) Medical Fitness certificate.
 - (ix) Physically Handicap Certificate if applicable.
 - (x) Character certificate from where candidate obtained last degree.
3. Original Certificate / Mark sheet/ Documents should not be sent. However Original Certificate / Mark Sheet / Documents will have to be produced at the time of admission / counseling and payment of fees.
4. Student from any other University shall be disqualified for admission to the Postgraduate study, if Migration Certificate is not submitted within one month after admission.
5. Student coming from other University will have to obtain the Eligibility Certificate from the Kamdhenu University on payment of prescribed fees, within one month after admission.
6. A candidate admitted to the Postgraduate programme will have to apply separately for Hostel Admission at the time of joining the college/institute.
7. Fee will be refunded as per the existing fee refund policy of the University.

8. Candidates who are successful in securing admission will be duly intimated about their selection. No separate intimation will be given to the unsuccessful candidates.
9. Once admitted, request for change of subject and / or college will not be entertained.
10. The candidate must bring photo identity proof for identity verification at the time of entrance test failing which he/she will not be allowed to appear in Entrance Test examination or Group Discussion or Counseling.
11. Sponsored candidates with 3 years experience shall have to produce NOC from their institute along with the application.