



# Kamdhenu University

Our Motto: Welfare of all living beings

- Read: 1) Note dated 05.10.2017 duly approved by the Hon'ble Vice Chancellor  
2) Minutes of the Third Meeting of the Library Committee  
3) Circular No.KU/Library/U-6/Vendorpanel/1394-1408/2017 dated 22/08/2017


## :CIRCULAR:

As per the Note read as above of the scrutiny committee duly approved by the Hon'ble Vice Chancellor, a panel of suppliers is constituted as per Annexure – I for Books (Part-A and Part-B) and Journals to be purchased by various units of the University for the year 2017-18. The rates of discount on various types of publications will be as per Annexure – II and the terms and conditions will as per Annexure – III. The panel and the rates of discount on various types of publications will be implemented w.e.f. 01/11/2017 to 31/10/2018. The panel extended vide Circular No.KU/Library/U-6/Vendorpanel/1394-1408/2017 dated 22/08/2017 is automatically discontinued from the date of issuance of this order.

Annexure-I			
Panel of Suppliers For Books			
Part-A		Part-B	
1	Academic Books Centre, Bikaner	1	Jagmander Book Agency, New Delhi
2	Prashant Book Agency, New Delhi	2	Arvind Prakashan, Udaipur3
3	New India Publishing Agency, New Delhi		NIL
4	International Book Services, Delhi		NIL
5	Techniz Books, New Delhi		NIL
Panel of Suppliers For Journals			
1	New India Publishing Agency, New Delhi		
2	International Book Services, Delhi		

The Part-B of the Panel of suppliers for books will be placed with supply orders only if agencies in Part-A cannot supply the required books. The above mentioned panel should be utilized for the purchase of Books and Journals and the approval as per the powers vested in the statutes have to be taken as and when purchase orders are made.

This circular is issued as per the orders of the Hon'ble Vice Chancellor and in the interest of the University.

  
I/C University Librarian  
Kamdhenu University  
Gandhinagar

Encl.: As above

No.KU/Library/U-6/Vendorpanel17-18/1575 /2017

26/10/2017

C. F. W. Cs to:

- 1) PS to Hon'ble Vice Chancellor, Kamdhenu University, Gandhinagar for information
- 2) All Officers of Kamdhenu University

Copy to:

- 1) Computer Programmer Shri Ravi Shida for uploading the circular on the website
- 2) All the Constituent & Affiliated Units of Kamdhenu University
- 3) All the empannelled agencies



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## Annexure – I

Panel of Suppliers For Books		
Name of Agency	Details	
<b>Part-A</b>		
01	Academic Book Centre	Ambedkar circle, Bikaner-334001 (Raj) Ph.:0151-2526898, 9414138998 Email:(1) <a href="mailto:academicbookcenter@gmail.com">academicbookcenter@gmail.com</a> (2) <a href="mailto:yash_pub@yahoo.com">yash_pub@yahoo.com</a>
02	Prashant Book Agency	4263 A/3, 1st Floor, Ansari Road, Darya Ganj, New Delhi-110002 Phone Nos. :(O) 91-011-65398961, (M) 9818852025 E-mail: <a href="mailto:prashantbooks2004@hotmail.com">prashantbooks2004@hotmail.com</a> ; <a href="mailto:sisodia.ks@gmail.com">sisodia.ks@gmail.com</a>
03	New India Publishing Agency	101, Vikas Surya Plaza, CU block, L.S.C market, Pitam pura, New Delhi-34 Ph.:011-27341717, Fax-27341616; E-mail: (1) <a href="mailto:newindiapublishingagency@gmail.com">newindiapublishingagency@gmail.com</a> (2) <a href="mailto:info@nipabooks.com">info@nipabooks.com</a>
04	International Book Services	C-5/50, Lawrence road, Delhi-110035 9711725284, Email:(1) <a href="mailto:internationalbooksservices@yahoo.co.in">internationalbooksservices@yahoo.co.in</a>
05	Techniz Book Centre	4/12,Kalkaji Extension, Kalkaji, New Delhi-110019 Tel:+91-11-26284790, 9818365999 B-300, Okhla Indl.area Ph-1, New Delhi-110020 Tel:+91-11-46852100, Email: (1) <a href="mailto:info@technizbooks.com">info@technizbooks.com</a>
<b>Part-B</b>		
01	Jagminder Book	22-B/5, D. B. Gupta Road, Karol Bagh, New Delhi-110005 Ph.:011-28715483, 28713985, 09810018275 Email: (1) <a href="mailto:jbabooks@gmail.com">jbabooks@gmail.com</a> (2) <a href="mailto:jba2003@rediffmail.com">jba2003@rediffmail.com</a>
02	Arvind Prakashan	15-16, Durga Nursery road, Ashok Nagar main road, Udaipur-313001 Ph.:0294-2412753, 2413563, 9460209995 Email:(1) <a href="mailto:arvindprakashan@hotmail.com">arvindprakashan@hotmail.com</a>

Panel of Suppliers For Journals		
Name of Agency	Details	
01	New India Publishing Agency	101, Vikas Surya Plaza, CU block, L.S.C market, Pitam pura, New Delhi-34 Ph.:011-27341717, Fax-27341616; E-mail: (1) <a href="mailto:newindiapublishingagency@gmail.com">newindiapublishingagency@gmail.com</a> (2) <a href="mailto:info@nipabooks.com">info@nipabooks.com</a>
02	International Book Services	C-5/50, Lawrence road, Delhi-110035 9711725284, Email:(1) <a href="mailto:internationalbooksservices@yahoo.co.in">internationalbooksservices@yahoo.co.in</a>

*Dr. Shukla*



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## Annexure-II

Panel of Suppliers For Books		Flat Rate of Discount on Books
Part-A		
1	Academic Books Centre, Bikaner	37.50%
2	Prashant Book Agency, New Delhi	36.75%
3	New India Publishing Agency, New Delhi	34.40%
4	International Book Services, Delhi	28.75%
5	Techniz Books, New Delhi	27.50%
Part-B		
6	Jagmander Book Agency, New Delhi	20.00%
7	Arvind Prakashan, Udaipur	20.00%

Panel of Suppliers For Journals		Flat Rate of Discount on Journals
1	New India Publishing Agency, New Delhi	No Discount (0%)
2	International Book Services, Delhi	No Discount (0%)

*J. U. Shukla*



## Annexure-III

### TERMS AND CONDITIONS:

- 1 The agency must have to supply the books recommended by library users based on catalogue, internet tools, book exhibition and other books selection tools. If recommendations are not received from KU Library users, Books exhibitions may be organized at Kamdhenu University and its constituent units.
- 2 At the first instance the empanelled Vendors/Suppliers will be sent an e-mail query with list of books required and the Vendors having books as per the list should respond within three working days. On receipt of the same, the Vendor will be placed with supply order by the University Library. The priority of the order will be in accordance with the maximum number of titles quoted i.e. The vendor who responds with maximum number of titles. If similar numbers of titles are quoted by more than one vendor, the priority of the order will be in accordance with the order of reply i.e. The vendor who responds first will be given first priority (first come first served).  
Exhibitions: Library may arrange for book exhibitions through the empanelled suppliers. The University/Institute will facilitate the exhibition by providing the space only.
- 3 As for Journals, current year Journals may be subscribed on year to year basis. For Back-Volumes of Journals, the suppliers need to provide supply consent in writing and in case if the back-volumes are not available, the unavailability of the same have to be provided in writing within 30 days of supply order placed. If the agency fails to submit the unavailability certificate of the Back-Volumes of Journals within stipulated time, it will amount to forfeiture of security deposit / blacklisting of the agency or both, as the case may be.
- 4 Indian books and Indian editions of foreign should be supplied immediately within 10 days. Foreign titles have to be supplied within 30 days from the date of purchase order.
- 5 If the supply is not received within the stipulated time, the University reserves the right to cancel either the entire order or part thereof without any further notice/reminder. In case the supplier needs more time for supply, they should seek in writing on sound grounds, further time from the Library at least four days before supply dates expires.
- 6 The supplier will have to supply books published from the year 2012 to 2017 (Latest edition) only, unless otherwise specified.
- 7 Minimum 90% of the ordered books must be supplied by agency. In case the books are out of print/out of stock, a valid proof for the same will have to be submitted to the University Library within 10 days of placing the order. If the agency fails to submit the unavailability certificate of the Books within stipulated time, it will amount to forfeiture of security deposit / blacklisting of the agency or both, as the case may be.
- 8 The agencies that are shortlisted and with whom orders are to be placed with, will have to submit a performance security deposit amounting to 50% of the estimated order.
- 9 The supply will accompany a price proof in the form of a copy of the publisher's importers / distributor's invoices or publisher's catalogue of the supplied books. The Stickers Price proof will not be accepted.
- 10 Books are to be supplied F.O.R. Destination. The agency (s) shortlisted will be bound to supply books to other constituent units of Kamdhenu University across Gujarat without

*[Handwritten Signature]*



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- any extra charges.
- 11 Supply of books will be made by registered post/ courier or through messenger at dealers cost.
    - Only latest and economical editions are to be supplied, unless otherwise specified.
    - Please note that Indian editions of books available in the market should be supplied unless otherwise specified.
    - Paperback editions should be supplied unless otherwise specified
  - 12 The Supplied books will be verified and the payments released only after they are found to be in good condition.
  - 13 The Supplier shall append the declaration on the bill that—
    - a. The actual prices of Publications have been charged without any handling/postage charges.
    - b. These are not remaindered titles/ damaged books with missing pages.
    - c. PAN No. of the Firm should be indicated on the Bill.
  - 14 Based on the performance of selected supplier (s) during the year 2017-18, the registration may be extended further with mutual consent.
  - 15 The University may register more than one supplier and shall be free to purchase books through any one or more of them.
  - 16 In case any dispute arises regarding the interpretation of the terms, the decision of the Kamdhenu University shall be final and its jurisdiction will be Gandhinagar, Gujarat.
  - 17 Damaged books, books with missing pages shall have to be accepted back by the supplier even after they have been stamped for accessioning with Vendors cost. Otherwise the cost of the book (s) will be deducted from the Security Deposit.
  - 18 Any supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for blacklisting and the same will be communicated to other Universities also.
  - 19 In case of cheating by charging more than actual Publisher's Price, it will result in the blacklisting of the firm/forfeiture of the Performance Security deposit or both.
  - 20 Only the current GOC (Good Offices Committee) exchange rates i.e. on the date of billing shall be charged by the supplier and its copy must be attached with the bill.
  - 21 No terms and conditions whatsoever of the agency will be taken into account. The agency biding by the terms and conditions of the University shall only apply for registration and duly sign the undertaking.
  - 22 The bill for the order has to be furnished in triplicate.
  - 23 The payment of bill shall be made after deducting tax as per the provisions made under IT Act from time to time by the government.
  - 24 The vendor (s) qualifying in the Technical Bid (Proforma I) are only eligible to participate in Price Bid (Proforma II).
  - 25 The decision of Kamdhenu University, Gandhinagar in all the matters of empanelment of Vendors and procurement of books shall be final.

*M. Shukla*

